

# Procedure of Grant Assistance for Grass-Roots Human Security Projects (GGP)

## Applicant

## Embassy of Japan

Submission of Application Form

\*Deadline for the early application is 30 June.  
\*Deadline for the late application is 30 September.

Response/Inquiry from the Embassy

Screening of Application

Site Visit for Shortlisted Application

Request to MOFA, Tokyo

Approval from MOFA, Tokyo

\*By the end of March

Grant Contract/Open Account

\*MOFA: Ministry of Foreign Affairs in Japan

Implementation

\*The projects are implemented for one year or less from the date of conclusion of the grant contract.

Interim Report

(Site Visit/Evaluation)

Completion

Final Report/External Audit

Site Visit/Final Check

Follow up

\*The project is required to be followed up by both the applicant and the Embassy for at least 5 years.