

Procedure of Japan's Grant Assistance for Grassroots Human Security Projects (GGP) in the Islamic Republic of Iran in 2025

Applicant

Embassy of Japan in the Islamic Republic of Iran

Referring to the Embassy of Japan in Iran's Website

Perusing the Instructions & Downloading the Templates

Seeking Consultation from GGP Consultants regarding Proper Completion of Application Form throughout the Process

Submission of Completed Application Form

*Deadline for the application is **5th February 2025**.

Responding to Inquiries of the Embassy

Screening of Applications

Further Counselling & Collaboration towards Proper Completion of Application Form

Site Visit for Shortlisted Applications

Request to MOFA, Tokyo

Final Amendments to the Application Form

Approval from MOFA, Tokyo

*By the end of March of the Following Year

Grant Contract Conclusion
&
Opening Exclusive Bank Accounts

*MOFA: Ministry of Foreign Affairs in Japan

Grant Contract Conclusion
&
Opening Exclusive Bank Accounts

Submission of Signed & Sealed Payment Request

Implementation (As per the Grant Contract)

*The projects are implemented for less than one year from the conclusion date of the grant contract.

Timely Submission of Signed & Sealed Interim Report

(Site Visit/ Evaluation)

Timely Completion

Timely Submission of Signed & Sealed Final Report and External Audit

Site Visit/ Final Check

Follow up

*The project is required to be followed up by both the applicant and the Embassy for a minimum of 2 years.