

# Procedure of Japan's Grant Assistance for Grassroots Human Security Projects (GGP) in the Islamic Republic of Iran in 2026

## Applicant

Referring to the Embassy of Japan in Iran's Website

Perusing the Instructions & Downloading the Templates

Seeking Consultation from GGP Consultants regarding Proper Completion of Application Form throughout the Process

Submission of Completed Application Form

\*Deadline for the application is **28<sup>th</sup> January 2026**.

Responding to Inquiries of the Embassy

## Embassy of Japan in the Islamic Republic of Iran

Screening of Applications

Further Counselling & Collaboration towards Proper Completion of Application Form

Site Visit for Shortlisted Applications

Request to MOFA, Tokyo

Final Amendments to the Application Form

Approval from MOFA, Tokyo

\*By the end of March of the Following Year

Grant Contract Conclusion  
&  
Opening Exclusive Bank Accounts

\*MOFA: Ministry of Foreign Affairs in Japan

Grant Contract Conclusion  
&  
Opening Exclusive Bank Accounts

Submission of Signed & Sealed Payment Request

Implementation (As per the Grant Contract)

\*The projects are implemented for less than one year from the conclusion date of the grant contract.

Timely Submission of Signed & Sealed  
Interim Report

(Site Visit/ Evaluation)

Timely Completion

Timely Submission of Signed & Sealed  
Final Report and External Audit

Site Visit/ Final Check

Follow up

\*The project is required to be followed up by both the applicant and the Embassy for a minimum of 2 years.

